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**SETTLEMENT QUERY FORM** **Type of Query**

**SETTLEMENT** **QUERY**

*To be completed by Market Operator*

Market Operator’s Query Ref:

Date:

Form Checked

*To be completed by Participant:*

Participant’s Query Ref :

Date Sent:

**Additional Supporting Documents:** Title No of Pages

*Specify Title and number of pages for Each supporting document.*      

**Authorized Representative (on behalf of Participant):** Date:

Name Signature Password

**PARTICIPANT INFORMATION**

Participant Name:

Participant ID:

**SETTLEMENT STATEMENT DETAILS**

Settlement Statement Number: Run Type:

Settlement Days in Statement

*For Capacity Month/Year, For Energy dd/mm/yy to dd/mm/yy*

**Descriptive Overview of Query**

(*Provide a description of what the issue is e.g. the Units affected, the data items concerned, the incorrect charges, whether it is input data or the calculation, the basis of the query (the evidence):*

**Query Details**

*(Provide specific details of the items in the Settlements Statement being queried including where appropriate the Supplier/Generator Unit, the meter ids, the half hours (day and half hour ending time) the specific charge item affected):*