Instructions for completing the Supplier Declaration Form for 2015 Fuel Mix Disclosure

Inputs to the Supplier Declaration form have changed. The inputs required for each tab are outlined below:

Introduction tab
No change to entries required.

Supplier Details tab
No change to entries required.

Guarantees of Origin (GO) 2014 tab
No change to entries required. This tab is applicable for Suppliers claiming 2014 GOs that are still valid for use in 2015 FMD. This includes GOs issued from and imported to the GO manual registry. The details required are the same as in previous years, that is, data from the Excel Summary Sheets.

GO Online Registry Certificates
This is a new tab. This tab is applicable for Suppliers claiming 2015 GOs that are valid for use in 2015 FMD. That is, the GOs issued in the GO Online Registry for production year 2015, and cancelled for consumption period 01-01-2015 – 31-12-2015. The details required can be sourced from the GO Online Registry as follows:

a) Log onto **CMO.Grexel**
b) Navigate to **EECS GO>Search Transactions**
c) Enter the Search Criteria as follows:
   a. Set the Period Start to **2015-01-01** and Period End to **2016-03-31.** (Full period in which certificates could have been cancelled for 2015 FMD.)
   b. Set the Transaction Type to **Cancel** and the Transaction Status to **Completed**
   c. Set Consumption Period Start to **2015-01-01** and Consumption Period End to **2015-12-31.**
   d. In the Country of Consumption drop down menu, select **Ireland** and hit Search.

Home | EECS-GO | Reports | Users | Plants | My Page | Support

Manage Accounts | Account Statement | *Search Transactions* | Search Certificates | Transfer Approval | PD Transaction Summary

EECS-GO > Search Transactions

Search Criteria   Close

Period Start	2015-01-01	Period End	2016-03-31
Account	- All -		
Transaction Number			

Trading Schemes:
- All -
GO
ICS:2BSVS
ICS:BONSUCRO

Transaction Type:
- All -
Cancel
Certificate expiration
Certificate Withdrawal

Production Device:
- All -
- All owned PDs -
Celbridge Community Centre

Transaction Status:
- All -
Completed
Failed
Pending Transfer Approval

Fuel:
- All -
F00000000 - Unspecified
F01000000 - Renewable
F01010000 - Renewable/Solid

Technology:
- All -
Not Defined
T010000 - Solar
T010100 - Solar/Photovoltaic

Counter Party

Counter party domain	- All -	Counter party	- All -

Cancel transactions

Consumption Period Start	2015-01-01	Consumption Period End	2015-12-31
Country of Consumption	Ireland	Beneficiary Name	
Location of beneficiary		Type of beneficiary	- All -
Usage Category	- All -	Cancellation Purpose	

Search | Reset

e. This will bring up a list of all the bundles of certificates cancelled for use in 2015 FMD. Select **export to Excel**.

Account Statement   Close

⦿ Transactions
◯ Transactions overview (only completed transactions)
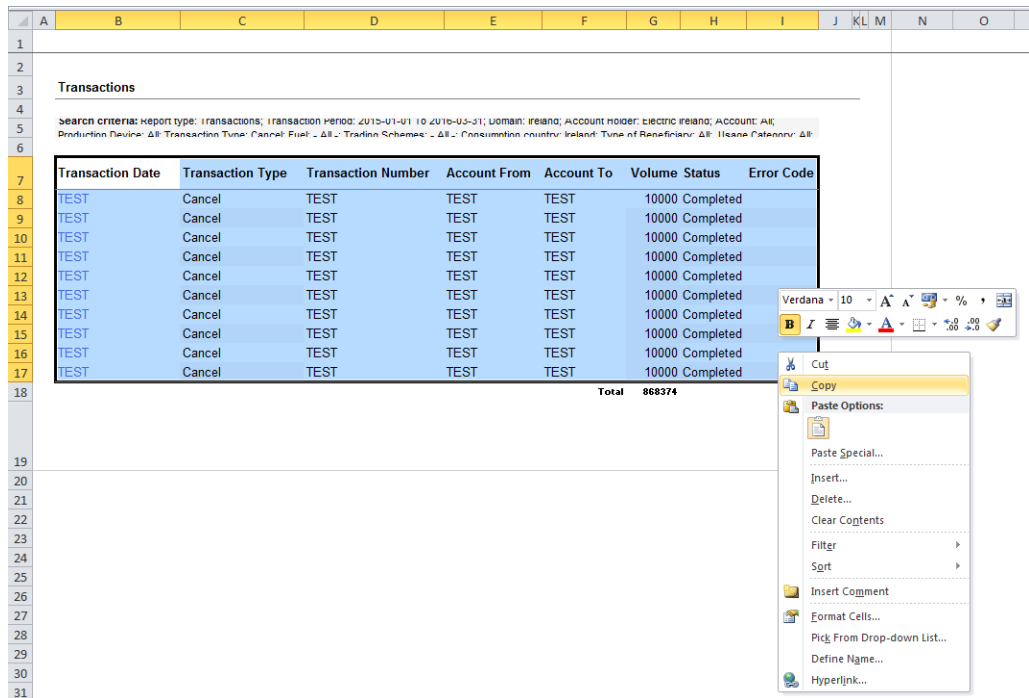◯ Transactions overview by account (includes internal transactions)

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Excel
PDF

Transactions

Search criteria: Report type: Transactions; Transaction Period: 2015-01-01 To 2016-03-31; Domain: Ireland; Account Holder: Electric Ireland; Account: All; Production Device: All; Transaction Type: Cancel; Fuel: - All -; Trading Schemes: - All -; Consumption country: Ireland; Type of Beneficiary: All; Usage Category: All; Consumption start: 2015-01-01; Consumption end: 2015-12-31; Counter party domain: All; Counter party: All

Transaction Date	Transaction Type	Transaction Number	Account From	Account To	Volume	Status	Error Code

f. Copy the details of all certificate bundles from column B-I in the Excel output file.

     g.   Paste the copied cells into the **GO Online Registry Certificates** tab.

REGOs tab

No change to entries required. This tab is applicable for Suppliers claiming REGOs that have been retired for use in 2015 FMD. The details required are the same as previous years; details as extracted from the Ofgem registry.

PSO Details (In SEM and Out of SEM) tabs

Change to entries required. A Start and End Date column have been added to both PSO tabs. These dates represent the date range that the unit received support during 2015.

Example 1: If a unit left support and registered for the GO scheme on the 30th of June 2015, the PSO Start/End Dates would be 01-01-2015 to 30-06-2015.

Example 2: If a unit was in support for the full calendar year, the PSO Start/End Dates would be 01-01-2015 to 31-12-2105.

Note: The Start Date does not represent the date that the unit entered support. It represents the first date of the year that the unit received support.

Generator Attributes (In SEM and Out of SEM) tabs

Change to entries required. A Start and Date column have been added to the Generator Attributes tabs. These dates represent the date range that the unit was contracted to the supplier.

Example 1: If a generator was contracted to Supplier 1 until the end of August and then contracted to Supplier 2 for the remainder of the year, Supplier 1 would enter the unit details and Start/End Dates 01-01-2015 to 31-08-2015 and Supplier 2 would enter the unit details and Start/End Dates 01-09-2015 to 31-12-2015.

Example 2: If a generator was contracted to a Supplier for the full calendar year then the Start/End Dates would be 01-01-2015 to 31-12-2015.

Note: The Start Date does not represent the date that the unit registered for Generator Attributes. It represents the first date of the year that the unit was contracted to a certain supplier.

If you have any queries when completing the Supplier Declaration Form for 2015 Fuel Mix Disclosure please do not hesitate to contact us:

guaranteesoforigin@sem-o.com

Ciaran Mulgrew: +353 1 2370460

Laura Plunkett: +353 1 2370217